

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON THURSDAY 14th September 2017

Present:

**Nick Oakhill (NO) CHAIR
Bruce May (BM)
Chris Rothero (CR)
Cathy Fleet (CF) CLERK**

Members of the Public:

**Diana Stevens
Barbara McGarry
David Carlisle**

Apologies:

**Katy Draper
Kirsty Allpress
Ann Prescott**

09.17.01 Apologies

Apologies had been received from Katy Draper, Kirsty Allpress and Ann Prescott.

09.17.02 Declarations of interest

There were no declarations of interest

09.17.03 Minutes of the last meeting

The minutes of the last meeting were checked for accuracy and content, approved and signed by the chair.

09.17.04 Public participation

Members of the public were invited to participate. Diana Stevens reported that there has been no progress regarding the smell from the pig farm and that private action is not being pursued. Barbara McGarry will update on the 3 parishes Magazine (Agenda item 7)

09.17.05 Clerks Report and Actions from previous meeting

NO	ITEM	Update	OWNER
07.17.02	NO to follow up borrowing SID from Blackthorn PC	NO has chased clerk for Blackthorn and is awaiting response	NO
07.17.04	NO to arrange for Ash tree outside VH to be pruned	1 quote in pipeline, 2 more to obtain for action in Spring	NO
07.17.09	NO to return contract to OCC	completed	NO
	NO to arrange for shrubs and willow outside Pond Cottage to be cut back	1 quote in pipeline, 2 more to obtain for action in Spring	NO
	Agenda Items for September : 3 Parishes Magazine Defibrillator Christmas functions	completed	CF

09.17.06

Updates

a) Playground Advisory Group

The big swing and the chain link bridge have been removed and will be replaced during the 1st week of October. The working party and materials are in place. Quotes are being sought for the fence which will also be replaced.

b) Nancy Bowles Wood Advisory Group

Mapping of the woods is still in progress and the AGM has been held. The Hazels for coppicing have been selected and will be cut during the Autumn. One tree requires removal in order to allow the Medlar to grow, and this is in hand.

c) CDC

Nothing to report

d) OCC

Details had been received regarding the closure of Wharf Lane for inspection of the bridge on 4th January 2018. The notice to be put on the website and the email forwarded to John Malin at Wharf Farm.

ACTION : CF to forward Notice to David Carlisle and John Malin

09.17.07

3 parishes Magazine

Barbara McGarry reported that there had been a meeting of the 3 Parishes Magazine Committee and it was unanimously voted to start a Community Interest Company and meetings will be arranged in order to set up a new body to take forward the continuation of the publication. Barbara will keep the PC informed as to progress.

09.17.08

Defibrillator

It was agreed that Katy Draper should provide as much information as possible on her findings at the next meeting and a decision will then be made whether to take the proposal forward or not.

ACTION : KD to provide information regarding the defibrillator to the next meeting

09.17.09

Christmas functions

- **Seniors Christmas lunch.** This will be held on 6th December and is self funding and requires no input from the PC.
- **Children/Family event .** This is being organised by the same team as last year and a request has been made for financial assistance from the PC. CR proposed and BM seconded that a maximum of £200 be set aside to contribute towards costs of entertainer etc.

09.17.10

Planning

17/00283/ENFC Breach Of Condition 3 Of 16/02423/F The Tower House Street From B4100 Heading Towards A43 - **letter sent to Planning enforcement**

17/01687/LB | Convert existing storage above garage into ancillary accommodation | Souldern Manor Bates Lane Souldern Bicester OX27 7JT - **No objection**

17/01686/F | Convert existing storage above garage into ancillary accommodation | Souldern Manor Bates Lane Souldern Bicester OX27 7JT - **no object**

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

Mobile : 07989 398 838

09.17.11 Finance - The following transactions have been made since the last meeting:

Payments	Date	Amount	Power
Grass cutting June	15.07.2017	£588.00	OSA 1906: s10
Insurance (Came and Company)	15.07.2017	£469.19	
Stone Wall repair (KJ Cambray)	15.07.2017	£400.00	
SVH post office	15.07.2017	£122.60	
Clerks Salary (June)	15.07.2017	£82.00	
Admin expenses (CF)	15.07.2017	£21.44	
Grass cutting July	02.08.2017	£348.00	OSA 1906: s10
Clerks salary (July)	02.08.2017	£82.00	
Playsafety Ltd (ROSPA)	03.08.2017	£100.80	
Grass cutting August	11.09.2017	£348.00	OSA 1906: s10
Clerks salary (August)	13.09.2017	£82.00	
Receipts			
It's a knockout (playground)	11.09.2017	£400.00	

CF reported that the balance of the precept payment has been received and that the Annual Return has been received back from the external auditor. The required notice will be displayed on the website and noticeboards and Sections 1-3 of the Annual Return on the website

ACTION : CF to send Annual Return to David Carlisle for the website.

Other matters

For next Agenda :

- **Land Registry**
- **Changing Rooms**
- **Gate to Village Hall**

The meeting closed at 8.35pm

Date of next meeting : Planning meeting 17th October
PC meeting 9th November

Signed
Chair, Souldern Parish Council

Date

ACTION LIST SUMMARY

NO	ACTION	OWNER
07.17.02	NO to chase Clerk to Blackthorne re borrowing SID	NO
07.17.04	NO to obtain further quotes for treework	NO
09.17.07	CF to forward Notice regarding road closure to David Carlisle and The Malins	CF
09.17.08	KD to provide information regarding the defibrillator to the next meeting	KD
09.17.11	CF to send Annual Return to David Carlisle for the website	CF